ArmadilloCon 25 - Austin, Texas
August 8-10, 2002

Dear Artist/Agent:

My name is Kimm Antell and I am pleased to announce that I am the Art Show director for ArmadilloCon 25. As has always been policy, I hope to make this show both pleasant and profitable for the participants and exhibitors. We will be returning to the Hilton North this year. The space is smaller than last year, so please be aware of the limitations listed below on panel and table space. **We are bringing back the Auction this year and are really excited about it!** Enclosed in this packet is this letter, Art Show Rules and an Entry Form. (Please let me know if you are missing any of these items.) This packet is also available at http://www.fact.org/dillo/artshow.html.

Returning the Entry Form

- Space is limited, so send in your forms as early as possible. First come; first served
- Include a L(long)SASE with 2 oz postage for your confirmation materials
- Let me know if you need more than 1 control sheet (each has room for 17 pieces)
- Once I have received your entry form, I will send you control sheets, bid sheets and where to send art. Make as many additional copies of the Bid Sheets as you need

Mailing Artwork

- Packages must be prepaid and be sure to include sufficient postage to cover return shipping and insurance
- Utilize reusable cartons/packing material
- Specify your return shipping service (UPS, Federal Express, USPS, etc.) and the exact amount of insurance, if any
- If you wish shipping fees to be taken from your sales, please let me know ahead of time
- If no special instructions are given, the art will be returned collect via UPS ground
- We need to receive your artwork by Monday, August 4, 2003. If this is going to be a problem, please let me know. (This does not apply to those who will be bringing their artwork)

Art Show

- ArmadilloCon receives a 15% commission on artwork sold through the Art Show, including auction
- ArmadilloCon receives a 10% commission on artwork sold through the Print Shop
- Let me know if you have any special needs (electricity, free-standing artwork, etc.) and I will do everything I can to accommodate you; however, please be aware that our facilities are very limited
- We will provide hanging hardware (hooks, clips, etc.)

Print Shop

- Open to exhibiting artists only
- Maximum number of individual prints per artist is 20
- If you have multiple copies of 1 print, you will only be charged for 1 print
- All prints must be matted, shrink-wrapped or mounted (more info later)
- Special displays are allowed. If you wish to bring a special display for your art, we will try to accommodate you, but there may be space limitations. Please let me know of any special needs; however, please also be aware that our facilities are very limited

Costs

- Panel fees are $15 for a 4' x 4' panel, with a maximum of 3 panels (4' x 8') per artist
- Tables are $15 for a 6' table, $10 for a ½ table, with a maximum of 2 tables per artist
- Print Shop fees: 1-5 prints $5; 6-10 prints $10; 11-15 prints $15; 16-20 prints $20
- All funds must be in US dollars drawn upon a US bank
- Make checks and money orders payable to "ArmadilloCon 25"
- We can also take Visa, MasterCard, Discover, and American Express Cards
- If we have vacancies, we will release the open panels/tables to all artists on July 15. Please be sure to mark on your entry form if you are interested in more than three panels/tables and I will contact you by e-mail if we have vacancies. The first artists to respond to this e-mail will get the openings

Our Database

Your name and address is listed on our Preferred Artist Database and you will be contacted each year regarding submission to our Art Show. ArmadilloCon would never wish to harass you with unwanted mail. To establish your future status on our database, please check the appropriate box on the Entry Form or, if you are not going to be submitting an entry this year or any year afterwards, please e-mail me at kantell13@yahoo.com. Likewise, we would like to start saving the trees and contact all of our artists by e-mail. Please check the appropriate box on the form as to what is the best way to contact you. Lastly, we would like to advertise all of our artists by linking your name on the Art Show web page to your website. So be sure to let us know your website address (if any) so that we can better direct people to your works.

If you have questions, comments or suggestions, please feel free to contact me at kantell13@yahoo.com.

Sincerely,

Kimm Antell
Director, ArmadilloCon 25 Art Show
2600 Scofield Ridge Parkway #A214
Austin, TX 78727
kantell13@yahoo.com
512-733-7799

Rules

1) Art should be of a Fantasy, Horror (Dark Fantasy) or Sci-Fi theme. Single copies of signed limited-edition prints are allowed for bid sale as long as those same prints are not available elsewhere at the convention or in the print shop.

2) Originals are allowed; however, be aware that they are usually not purchased. You may display an original with "NFS" (Not For Sale) on the bid sheet. If so, we recommend that you place prints in the Print Shop.

3) There will be no “resold” artwork allowed. All work must be the property of the artist or agent exhibiting at the show.

4) ArmadilloCon reserves the right to refuse the exhibition of any piece for any reason. Works that are judged to be libelous, plagiaristic, obscene, or detrimental to the value of trademarked characters will not be permitted. Likewise, no artwork from commercial patterns, kits or molds is permitted. If you have any questions, please contact me. If problems arise, you may be requested to not show a particular piece.

5) All two-dimensional artwork must be matted, shrunk-wrapped, mounted, or framed. When hanging, please allow enough room for bid sheets. (Framing is not necessary for the Print Shop.)

6) We recommend that small three-dimensional artwork (such as jewelry) be in a lockable, closed display case. Small items without a case should be securely fastened to a larger display board or device. ArmadilloCon is not responsible for theft or damage to small pieces displayed without these precautions.

7) All artwork must be clearly labeled. A bid sheet must be made out for all pieces, whether for sale or not. (Please print legibly on the bid sheets.) If you are mailing in your artwork, you may find it convenient to include a hanging diagram. Please allow room for your bid sheets and any other materials (business cards, etc.) you wish to display.

8) Once entered in the show, no piece may be withdrawn before 4:00 Sunday, nor may the conditions of sale—amount of minimum bid, NFS status, Quick sale amount, etc.—be changed without the express approval of the Show Director.

9) Art will be accepted Friday, beginning at 9:00 am. A receipt will be issued for all art accepted. Artwork may not be reclaimed without this receipt and identification. If you cannot reclaim your art, please make prior arrangements with the Show Director.

10) Photography will not be allowed within the art show without the express permission of the Show Director. Please do not give anyone permission to take photos of your pieces in the art show. Press photographers may be allowed to take wide-angle shots of the room, or photograph a particular artist's panels with the artist present, but only with permission from the show director and the artist.

11) Minimum Bid is the least price you will accept for the sale of your art. The Quick Sale Price (if you elect to have one) should be a higher price that will enable the piece to be sold without going to auction. There is no extra charge for NFS pieces, other than panel and mail-in fees.

12) We will have an auction this year. All pieces that receive 3 or more bids will go to Auction. Price your artwork accordingly.

Print Shop

1) All prints must be clearly labeled with the artist's name, the title, and the print shop price. We encourage shrink-wrapping for the print shop copies to protect against damage from handling.

2) Both matted and un-matted copies are allowed in the print shop, but un-matted copies must be either packaged in plastic with cardboard backing or mounted. No loose un-matted prints will be allowed in the Print Shop.

3) The maximum number of different prints per artist is 20.

4) There is no maximum number of copies you can have per print.

5) The print shop will take a 10% commission on all sales.

General Information

1) All pieces are sold without any reproduction rights. If you should wish to negotiate these rights, let us know and we will provide a list of pieces sold with the names and addresses of the purchasers.

2) Room setup will be Thursday evening and we will be open to artists Friday morning at 9:00 am.

3) Be prepared for the Art Show staff to handle your sold artwork. Please provide packing/carrying materials for 3D objects. (Plastic bags are acceptable for lightweight items that are unbreakable such as t-shirts, stuffed animals, etc.)

4) You do not have to be a member of ArmadilloCon 25 to exhibit in the Art Show. However, once the convention begins, everyone must have a convention badge in order to gain access to the show. If you or your agent is attending, please plan to pick up all artwork between the hours of 12:00 and 2:00 pm Sunday.

5) The Art Show is locked every night and a representative from the Art Show is in the room at all times while the Art Show is open.

ArmadilloCon 25
Art Show Entry and Reservation Form

Artist:_____ **Agent:** _____

Address:_____ **Address:** _____

City:_____ **City:** _____

State/Zip:_____ **State/Zip:** _____

Phone:_____ **Phone:** _____

E-mail:_____ **E-mail:** _____

Website:_____ **Website:** _____

Is this a new address? Yes No **What is the best way to contact you?** E-mail Mail Phone

Do you wish to be notified if we have vacant panels or tables as of 7/15/2003? Panels Tables

Do you wish to remain on our Preferred Artist Database for future Cons? Yes No

How many Art Show Control Sheets do you need? _____

Control Sheets? _____

Print Shop

# of Panels: ___ (4' x 4') @ $15 for 1, maximum 3 $_____

# of Tables: ___ (6') @ $10 for ½, $15 for 1, maximum 2 $_____

# of Prints: _____ @ 1-5 prints $5; 6-10 prints $10; 11-15 prints $15; 16-20 prints $20 $_____

TOTAL AMOUNT DUE: $ _____ _____

Make checks and Money Orders payable to "FACT/ArmadilloCon 25"

Card type: (circle one)

MasterCard Visa Discover AmEx

Card number: _____ _____

Expiration date: _____

Name on the card: _____

Signature: _____

Please note: Credit cards will be run through the account of "Adventures in Crime & Space". By signing above, you allow "Adventures in Crime & Space" to charge your credit card for the amount specified.

Mail completed form and payment to:

Kimm Antell, Art Show Director
2600 Scofield Ridge Parkway #A214
Austin, TX 78727

Do you have any special needs for space, electricity, etc.? Has your name changed? Questions?

_____

_____

_____

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Please make a copy of this completed form for your records before mailing it to us.